

Albion Public Library Board of Trustees
Minutes for June 12, 2023

Call to Order and Roll Call

Meeting called to order at 6:03 p.m. on Tuesday, June 12, 2023.

Librarian and Trustees present were as follows – Roxanna Behnke, Dianne Berger, Melissa Felling, Sydney Gracyalny, Terry Harper, Shelby Harris, Samantha McDaniel, Trevor Ward

Absent members – Rod Minatra, Will Swardstrom

Quorum

Legal Quorum Present – the presence of seven (7) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary’s Report and Approval of the Minutes

April 2023 meeting minutes were reviewed. (There was no May meeting due to lack of quorum.) Dianne Berger made a motion to approve the minutes, Trevor Ward seconded the motion. Motion passed.

Approval of the Treasurer’s Report

A summary of the library’s accounts were provided by Trevor Ward via email.

Checking - \$100,095.43

Savings - \$7,292.41 + \$660.34 = \$7,952.75

CDs - \$11,233.08 + \$14,253.61 + \$5,746.29 = \$31,232.98

Total Assets = \$139,281.16

Samantha McDaniel motioned to approve the treasurer’s report, Shelby Harris seconded the motion. Motion passed.

Librarian’s Report/Communications

- There is a new intern at the library and it’s going very well, Erin Hardy. She is working on her Masters in Library Science and is a 2nd grade teacher at Richland County Elementary School.
- It’s been very busy at the library since school has been out.
- Story Hour starts tomorrow – about 50 kids are signed up.
- No communications to report.

Unfinished Business

1. Sidewalk in back – Estimate has been given for \$6,627.45. This includes taking out the old steps, pouring new concrete steps, railing and tuckpointing the back porch. Phil Cullison will use the backhoe. Will most likely happen later in July or early August. Chris Hodgeson will reach out to a painter about painting the window sills and posts.
2. Front door – There are doors upstairs if they need to be replaced. No action needed for this year.

New Business

1. Free Little Library for the park – email was sent out about an estimate to place a wooden donation library at the new park. Estimate is \$831.72, will use money from the Jane Potter Gates fund. Shelby Harris made a motion to approve the purchase of the little library, Dianne Berger seconded the motion. Motion passed.
2. Budget – Members reviewed the annual budget for the twelve months ending in April 30, 2024.

Adjournment

Sydney Gracyalny moved to adjourn the meeting, Samantha McDaniel seconded the motion. Motion passed.

The meeting was adjourned at 7:03 p.m.

Minutes submitted by Samantha McDaniel